

MEMORANDUM FOR COINS SUBSYSTEM MANAGERS

SUBJECT: Procedure to Provide Input to the Master COINS Test and Analysis Report File

1. (U) Reference Memorandum COINS/322-69 dated 2 September 1969, subject: Statistics for the Test and Analysis Reports.

2. (C) These are the final procedures to follow to provide input to the Master COINS Test and Analysis Report File (Short title MTARA). Where these procedures differ from those in referenced memorandum these will prevail.

a. Agency members of the Test and Analysis Panel will be responsible for collecting the User Log Forms and necessary data from the System Logs (Transaction Registers) and insuring they are keypunched in the card record formats of Enclosure 2 and 3 of Appendix A. DIA will collect and punch User Logs for NIC and State.

b. Agency members of the Computer and Communications Interface Panel will obtain and supply to the agency members of the Test and Analysis Panel available data from the System Logs to comply with subparagraph a., above.

c. On a weekly basis, by the close of business of the Wednesday following a full week of operation, agency members of the Test and Analysis Panel will cause the punched User Log and System Log card records to be handcarried to DIA (DIAMS-3D, ATTN: )

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d. DIA will match/merge and sort the card records as a part of creation and maintenance of the Master COINS Test and Analysis Report File.

3. (U) For information, attached as Enclosures 1, 4 and 5 of Appendix A are the diagram of system flow to input data to the file and the record layout and description of the Master COINS Test and Analysis Report File.

4. (U) I welcome any questions or comments on these procedures.

5 Enclosures a/s

COINS Project Manager

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